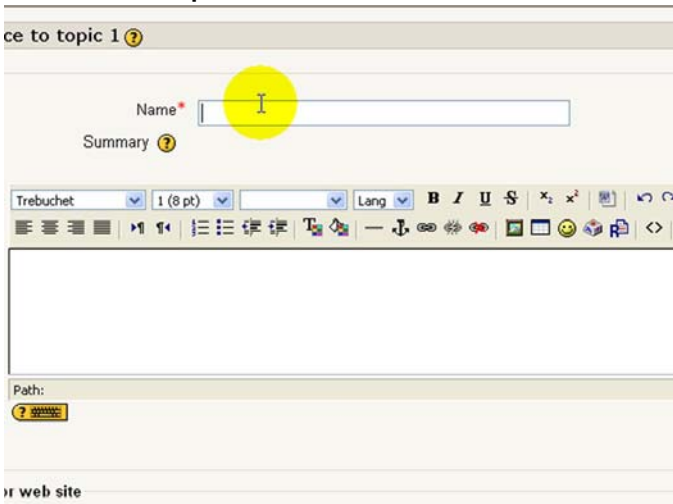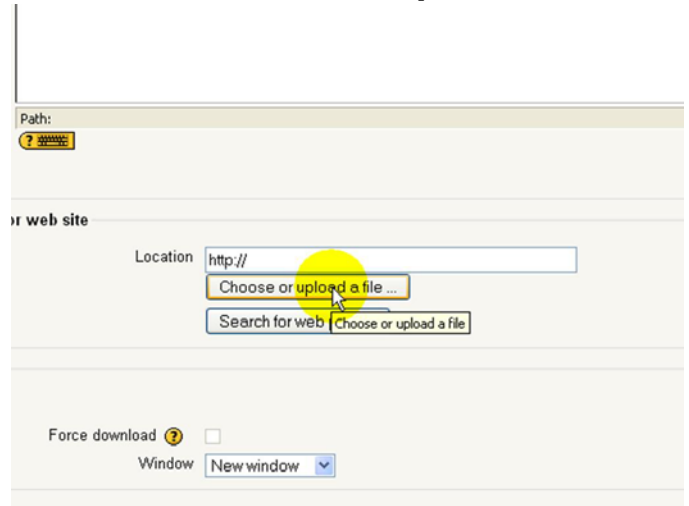1. Click "**Turn editing on**"

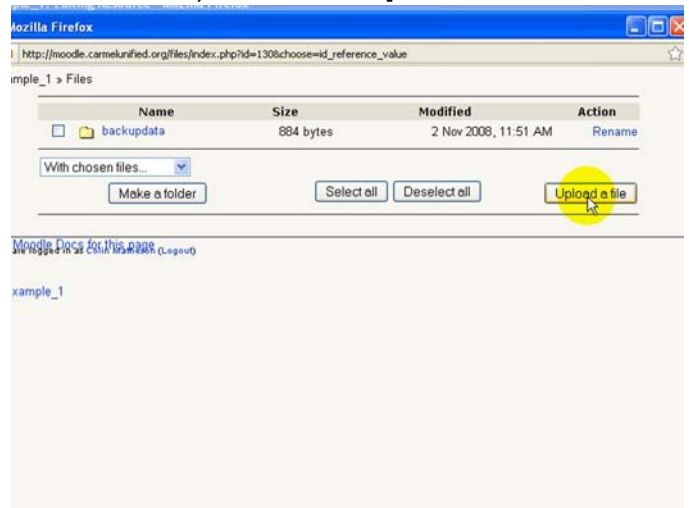2. Under "**Add a resource**" select "**Link to a file or webpage**".
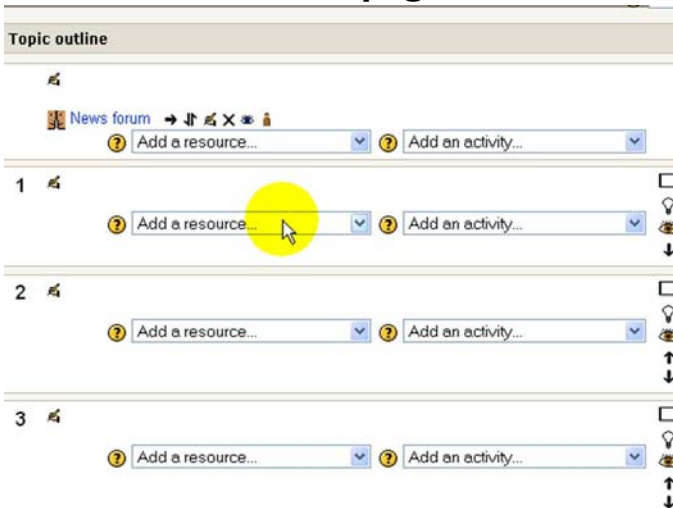
3. Give the file a name and an optional description.
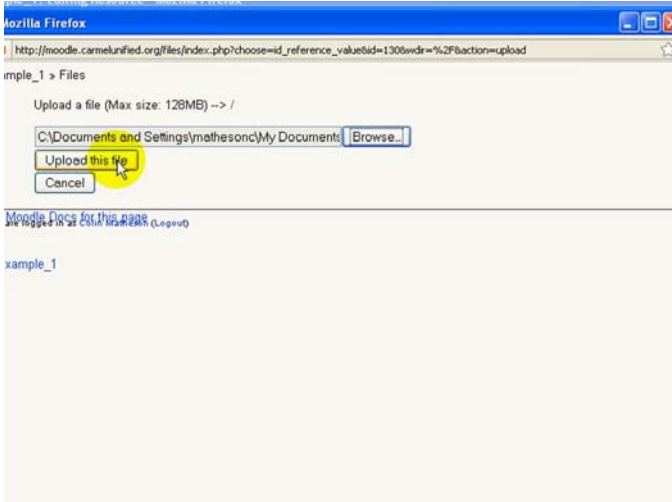
4. Click **Choose or Upload a file**

5. In the new window (which is your file folder) choose "**Upload a file**"
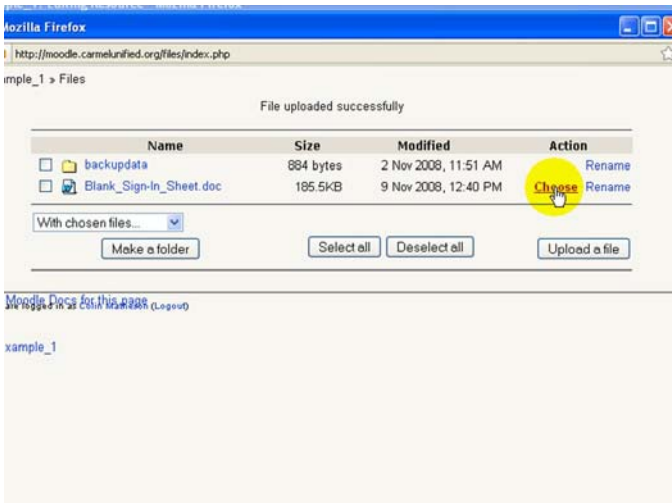
6. Click **Browse** to find your file.

7. Click **Upload.**

8. The file will appear in your folder. Click **Choose** to link to that file.

9. Scroll down and hit "**Save and return to course**". You should see the link on your page! You can click on it to check if it downloads.